

Rental Facility/Park Inquiry Form

Thank you for your interest in renting our facilities or parks. *Please note this is an inquiry form only, this form does guarantee a reservation of a facility or park. The Facility Rental Manager will contact you within 1-2 business days regarding the availability of your request.*

Date of Inquiry: _____

Full Name: _____

Phone Number: _____

Email: _____

Date(s) of Rental: _____

Please check the facility(s) you are interested in renting:

____ Community Center (Entire Building)

____ Community Center Auditorium

____ Community Center Banquet Room

____ Coffinger Recreation Center

____ Coffinger Recreation Center Ramada

Other: _____

Please describe the type of function:

Approximate attendance: _____

Please return to

Katie Davidson, Special Events and Facility Manager

155 N. Tegner St, Suite A; Wickenburg, AZ 85390

kdaavidson@wickenburgaz.org

928-668-0565

Facility reservations are booked by appointment only.

FACILITY RENTALS: RESIDENT PRICE

COMMUNITY CENTER	DEPOSIT	RENT (ALL DAY)
*Entire Building	\$1,000.00	\$400.00
*Auditorium	\$500.00	\$350.00
*Banquet Room	\$500.00	\$150.00
RV Rally	\$500.00	\$40 per rig/night \$75 Banquet RM

COFFINGER PARK	DEPOSIT	RENT (ALL DAY)
*Rec Center	\$150.00	\$100.00
*Ramada	\$150.00	\$100.00
**Pool	\$20 non-refundable	\$80 per hr (2 hr min)

PARKS	DEPOSIT	RENT (5 HRS OR LESS)
Boetto Park	\$125.00	\$25.00
Maguire Park	\$125.00	\$25.00
Stone Park	\$125.00	\$25.00
Wishing Well Park	\$125.00	\$25.00
Ortega Parking Lot	\$125.00	\$50.00

SUNSET PARK	DEPOSIT	RENT
Ramada 1, 2, 3	\$125.00	\$25.00 5 hrs/less
**Ballfields	\$125.00	\$5-10/hr
*Concession Stand	\$0	\$15.00/day
Parking Lot	\$125.00	\$0

RODEO GROUNDS	DEPOSIT	RENT (ALL DAY)
Entire Facility	\$1,000	\$350

HASSAYAMPA BRIDGE	DEPOSIT	RENT (ALL DAY)
Entire Facility	\$125.00	\$150.00

*Facility also available for 5 hours or less

**Different pricing options available

Non-profit and non-resident pricing not shown



Town of Wickenburg

FACILITY RENTALS AND SPECIAL EVENTS

155 N. Tegner, Suite A

Wickenburg, AZ 85390

rentals@wickenburgaz.org

928-668-0565



FACILITY RENTALS

The Town of Wickenburg offers many locations to host a variety of programs, events, tournaments, functions and more.

To inquire about availability of a facility or park, please fill out the inquiry form located in this brochure or online at www.wickenburgaz.org.

SPECIAL EVENTS

Anyone planning a onetime event or a series of events of any nature at a public facility or a private property that any of the following apply:

- If the public is invited
- If you are charging admission or selling tickets
- Requires temporary parking areas
- Is held in a public park or on public right-of-way
- Has amplified music or voices which can be heard outside of the event location
- Requires temporary traffic control to provide for safe ingress and egress to the event venue
- Requires a Special Event Liquor License
- Requires temporary sanitation facilities
- Requires the installation of temporary structures or tents of more than 120 square feet
- Has other adverse impact on public health, safety and/or welfare.

If your special event is located at one of our facilities you will need:

- Facility Rental Agreement
- Special Event Application
- Proof of Insurance

Special event applications are available online or by request.

WICKENBURG COMMUNITY CENTER

160 N. Valentine Street.

The Wickenburg Community Center is a 5500 square foot building available to rent for fundraisers, weddings, trade shows and more.

Auditorium: 4,012 sq ft with a stage
Banquet Room: 1,452 sq ft
(2) Kitchens
Outdoor Patio with Picnic Tables
Chairs, Tables, Lighting and Sound System
(30) Full RV Hookups (RV Groups Only)

*See pricing schedule for more information

COFFINGER PARK

175 E. Swilling Ave

All Town of Wickenburg parks operate on a first-come, first-serve basis. There are no reservations or rentals for the park itself. However, it is a good idea to advise the Parks, Recreation & Facilities Department of your event and to make any requests such as trash cans and extra picnic tables, or to turn off the water sprinklers during the event. There may be a fee for these services. The ball fields are open to the public, although local youth and adult sports leagues have priority during their seasons.

*See pricing schedule for more information

SUNSET PARK

3020 W. Wickenburg Way

Splash Pad
4 ball fields (2 of them are multi-use fields)
Concessions Building
Restrooms
Large Play Area with 2 Play Structures
3 Picnic Ramada's
Lighted Tennis Courts
1 Lighted Basketball Court
6 Lighted Pickleball Courts with Shade Structure
Horseshoe Pits
Batting Cages
Sand Volleyball Court
Bocce Ball and a Walking Path around the perimeter

*See pricing schedule for more information

